

Children's Fund Checklist of Required Documentation

Children's Fund Applicant Qualifications (used to qualify applicants)

- enrolled in an accredited private school OR tutoring institution;

AND

- dependent of a service member – **Military ID** *current* must provide front and back (must show service member as sponsor), *preferred*;
- OR* State-Issued **Birth Certificate** (must list service member as parent);
- AND/OR* State-Issued **Marriage Certificate** (if step-child);
- AND/OR* legal adoption papers (if adopted child);
- AND/OR* legal documentation to support guardianship (if legal ward);
- Age 5 (by September 1, 2019) and enrolled in full-time Kindergarten or older.

Children's Fund Service Member Qualifications (used to qualify applicants)

- DD214/DD1300** - *most current/final* used to verify SM name, branch, rank, years of service, decorations, and character of service; guard or reserves may not reflect most current service (additional upload bar in application may be used for service member's military ID to verify current rank)
 - Classification must be one of the following:
 - KIA – must provide DD1300
 - KILD (includes suicide) – must provide DD1300
 - Deceased with a VA disability rating-post separation (includes accident, illness or suicide) – must provide service member's final VA Benefit Summary Letter **AND** DD214
 - Loss of Limb – must provide service member's *current year* VA Benefit Summary Letter (**90% or higher**) **AND** DD214 **AND** medical proof of limb amputation (hand, arm, foot or leg)
 - Disabled with a VA disability rating (**90% or higher**) – must provide service member's *current year* VA Benefit Summary Letter **AND** DD214
- VA Benefit Summary Letter** - *current year* (click here to go to ebenefits.va.gov to obtain your current copy); must include the service member's combined service-connected evaluation of at least **90% or higher** (we do not use the compensation rating) - used to determine service member's combined service-connected rating (even if other documentation has been accepted in the past, this is the **only** document that will be accepted moving forward).

Children's Fund Institution Qualifications (used to qualify applicants)

- Valid private school name and address **AND** proof of enrollment (letter of intent) document from the school
- OR**
- Valid tutoring institution name and address **AND** invoice/estimate from the company (individuals are not approved)
- AND**
- Valid school/institution phone number, email and website (used to vet the school/institution)

*Special note for tutoring applicants: The Folds of Honor Children's Fund Scholarship cannot be used to subsidize ACT/SAT prep courses. It is intended for core subjects such as the following:

K-5 math, reading/language arts, social studies and science;

6-8 math, English, social studies, and science (can include foreign language);

9-12 math English, social studies, and science (can include foreign language).

Funds will be sent in two equal payments to the tutoring institution, not to exceed \$2500 per term (August – December and January – May). A check in with required information will need to be completed before the second half of the funds can be released.

Children's Fund Financial Need Qualifications (used to qualify applicants)

- Up to* \$5000 maximum award per year. Awards based on "unmet need" as entered in the application. Please be as accurate as possible when entering this figure. If, after offered an award, the recipient submits documentation that shows an unmet need of less than what is entered in the application, the awarded amount will be adjusted and only the amount needed will be sent.

Terms of Use: If offered, the Folds of Honor scholarship must be accepted and additional information provided by a set deadline each year. The restricted scholarship must be used for approved educational purposes such as tuition, *most* fees, approved, required books or approved, required school uniforms. Funds will be sent to an approved/accredited educational institution and will not be sent to an individual (student or otherwise). Any unused/refundable funds are to be returned to Tulsa Community Foundation on Folds of Honor's behalf.

Folds of Honor, with approval from the Board of Directors, reserves the right to change, cancel, or amend this policy as it deems necessary for the benefit of all awardees.