



FOLDS of HONOR

Higher Education Checklist of Qualifications and Required Documentation

Applicant must be one of the following:

1. Enrolled or planning to enroll in an undergraduate program of study leading to a bachelor's degree at an accredited college (2- or 4-year) or university (*cannot already have a bachelor's degree or higher*)

OR

2. Enrolled or planning to enroll in an accredited technical or trade school program, which results in a certificate or license (*cannot already have a bachelor's degree or higher*)

AND - DEPENDENT OF SERVICE MEMBER (with applicable documentation listed below):

- ✓ **current Military ID** - must provide copy of front and back (must show service member as sponsor) **OR** **State-Issued Birth Certificate** (listing service member as a parent) **AND one of the below, IF APPLICABLE:**
 - State-Issued Marriage License (if step-child of the service member)
 - Legal adoption papers (if adopted child of the service member)
 - Legal guardianship document (if legal ward of the service member)
 - Dependents:
 - must be 24 years of age or younger (as of March 31st of the application year)
 - unmarried (never been married)
 - can only receive scholarship award for a maximum of 4 years

OR – SPOUSE OF SERVICE MEMBER (with applicable documentation listed below)

- ✓ **current Military ID** - must provide front and back (must show service member as sponsor) **OR State-Issued Marriage License** (only accepted if spouse does not have a Military ID)
 - A spouse:
 - Has no age limitations for applying, but cannot be re-married using a former spouse's military service documents
 - Can only receive scholarship award for a maximum of 4 years

Required Service Member Documentation

- ✓ **DD214/DD1300** - *most current/final* used to verify SM name, branch, rank, years of service, decorations, and character of service; guard or reserves may not reflect most current service (additional upload bar in application may be used for additional military documentation to verify current rank)
 - **Classification must be one of the following:**
 - KIA – must provide DD1300
 - Killed in the Line of Duty (includes suicide) – must provide DD1300
 - Deceased with a VA disability rating - post separation (includes accident, illness or suicide) – must provide service member's final VA Benefit Summary Letter (**10% or higher**) **AND** DD214

- If unable to obtain service member's final VA Benefit Summary Letter, we will accept the service member's Decision Letter or applicant's DEA Benefit Letter that verifies the service member had a service-connected disability at the time of death or immediately preceding (*disability percentage entered in application should be 100%, if none is included on letter*) **OR**
 - Service member's Decision Letter or applicant's DEA Benefit Letter that verifies the service member died due to a service-connected disability (*disability percentage entered should be 100% in application, if none is included on letter*)
 - Disabled with a VA disability rating (10% or higher) – must provide service member's *current year* VA Benefit Summary Letter **AND** DD214
 - Active Duty (MUST have a PURPLE HEART) – must provide service member's current duty orders **AND** Purple Heart documentation. *Only applicable for Higher Education applicants*
 - **Supplemental Information** – if applicable to the service member
 - Loss of Limb – must provide medical proof of limb amputation (hand, arm, foot or leg)
 - Purple Heart – must provide official military documentation
 - ✓ **VA Benefit Summary Letter** – *current year* (link & step-by-step instructions on Scholarships page for service member to print a letter); must include the service member's combined service-connected evaluation of at least **10% or higher** (we do not use compensation percentage) - used to verify service member's combined service-connected rating percentage.
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Terms of Use: If offered an award, the Folds of Honor scholarship must be accepted and additional information provided by a set deadline each year. The restricted scholarship must be used for approved educational purposes such as tuition, *most* fees, on-campus dorms (must be billed through the Bursar), campus meal plans, and required textbooks. Funds will be sent directly to the educational institution and will not be sent to an individual (student or otherwise). Any unused/excess funds are to be returned to Tulsa Community Foundation on Folds of Honor's behalf.

Folds of Honor, with approval from the Board of Directors, reserves the right to change, cancel, or amend this policy as it deems necessary for the benefit of all awardees.